



# NON-RESIDENTIAL SMARTSCAPE RENOVATION REBATE

The Non-Residential SmartScape renovation rebate encourages removal of healthy, irrigated, high water-use plant material, such as Kentucky Bluegrass, and replacement with water wise landscapes. Appropriate changes or reductions in the associated irrigation system must also be completed.

## Account Information

Applicant's Name \_\_\_\_\_

Water Account Name \_\_\_\_\_ Water Account Number \_\_\_\_\_

Water Billing Address: \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email Address \_\_\_\_\_

## Project Information

Address of property to be renovated: \_\_\_\_\_  
(if different from billing address)

Location of area to be renovated: \_\_\_\_\_ Estimated square feet of grass to be removed: \_\_\_\_\_  
(to be verified by an on-site inspection)

Subdivision: \_\_\_\_\_ Installation contractor \_\_\_\_\_

Registration number \_\_\_\_\_ Registration expiration \_\_\_\_\_

How will your landscape be watered?  Drip irrigation  Existing irrigation  No irrigation

## Requirements and Other Information

1. This rebate is intended to replace high-water plant material with low or no-water material. This will reduce water consumption and add visual interest to the landscape.
2. Applications are processed in the order received and rebates are distributed on a first-come, first-served basis. Funding is limited.
3. Rebate will reimburse participant \$1.10 per square foot, with a minimum area of 1,500 square feet, and maximum rebate amount of \$15,000 per account. To be eligible, areas must contain at least 50 percent healthy, irrigated turf. A percentage of landscaped area will be deducted for dead, declining, or unhealthy turf areas.
4. All expenses are out-of-pocket to the applicant.
5. Participants are limited to one rebate per account, per season.
6. In order to be eligible, project must be complete and final inspection scheduled by September 30 of the current program year.
7. Incomplete applications, applications submitted after work has begun, or without an initial site inspection, will not be approved. An initial site inspection will be scheduled by the program administrator and must include applicant and installing contractor.
8. Rebate checks are issued within three (3) to six (6) weeks after completion of project and final inspection.
9. Actual water savings may vary.
10. Upon approval of this application, the Town of Castle Rock has the right and license to use my organization's name, image, likeness, and comments in Castle Rock materials for internal and external audiences. These materials include, but are not limited to, advertisements, brochures, news releases, newspapers, magazines, newsletters, videos, websites, and presentations.
11. Applications must include landscape and irrigation retrofit design.
12. Installation must be completed by a Town of Castle Rock registered landscape professional.
13. A signed copy of the Affidavit of Lawful Presence, along with an acceptable form of identification are required.
14. Sprinklers in the renovated area must be removed or redesigned to appropriately water new landscape. Renovated area must be watered separately from turf grass.
15. Non-Residential SmartScape renovations will result in changes to the irrigated area used to calculate the monthly water budget for this property. A water budget adjustment form must be completed at final inspection.
16. Send this application and affidavit to "SmartScape Renovation Rebate", Castle Rock Water, 175 Kellogg Ct., Castle Rock, CO 80109", or email to waterconservation@crgov.com. Submittal of the on-line application is not complete until the acknowledgement and affidavit are signed by the applicant.
17. Failure to comply with any requirements of this program will result in denial of rebate.
18. When working within or adjacent to any roadway, you must contact the Public Works Department at (720) 454-2433 to determine if a right of way permit or traffic control plan will be needed to complete the work.

I hereby agree to the requirements and information as set forth in the Non-Residential SmartScape Renovation rebate application. Failure to comply with any requirement of this program will result in denial of rebate.

Signature: \_\_\_\_\_ 1

Date: \_\_\_\_\_



**Water Budget Adjustment Application**

Customer Account Number: \_\_\_\_\_ Date: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Water Service Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Please check reason(s) for adjustment request and refer to the back of this form for required documentation:

Irrigated Area Square Footage (e.g. landscaping):

Current Irrigated Area: \_\_\_\_\_ square feet

Revised Irrigated Area: \_\_\_\_\_ square feet

Other: \_\_\_\_\_

Please explain the reason for adjustment request: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please read the back of this form before checking the following:

\_\_\_\_\_ I certify that to the best of my knowledge the above information is true.

*Please note: The information provided in this application form could be subject to verification by other Town of Castle Rock departments. Approval of the water budget adjustment does not mean that the Town approves your occupancy level or land use related change. Please see the appropriate department for such associated revisions.*

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

The Town of Castle Rock will contact you regarding the outcome of the adjustment application. If you are billed during the time between your submitted application and the decision, Utility Billing will adjust your next bill accordingly. If the adjustment is approved, it becomes effective the date the Town received the application form.

<i>For Office Use:</i>	
Request Type	Account Type: _____
<input type="checkbox"/> Irrigated Area Approved: _____	
<input type="checkbox"/> Other Approved: _____	

Please read the following and include the appropriate documentation as listed below:

- ◆ **Number of Dwelling Units and Number of Bedrooms** (*multifamily accounts only*) – Approved construction drawings required. Please include the total number of dwelling units and list the number of units with 1 bedroom, 2 bedrooms, 3 bedrooms, 4 bedrooms, and 5 bedrooms or more. Include engineering fixture calculations for requested revision. Customers may receive an additional 1,000 gallons/unit/month for each unit with over 2 bedrooms not to exceed 7,000 gallons/unit/month. The adjustment application for number of bedrooms must be submitted by either the property owner or property manager. *If appropriate, please include a copy of your rental-housing license.* Budget adjustments for this type of approved request will expire once a revised AWMC is established, not to exceed one year from the approval date.
- ◆ **Medical Needs** – Please provide verification from a healthcare provider. All medical information will be kept confidential. This type of adjustment expires one year from the approval date.
- ◆ **Revised Number of Occupants** (*multifamily accounts only*) – Please include number of occupants for which current AWMC was established and number of occupants for which adjustment is requested. The adjustment application for number of occupants must be submitted by either the property owner or property manager. *If appropriate, a copy of rental agreements may be requested.* Budget adjustments for this type of approved request will expire once a revised AWMC is established, not to exceed one year from the approval date.
- ◆ **Average Winter Monthly Consumption (AWMC)** – Please include an estimated revised AWMC on the front of this form, the time period used to calculate the AWMC, and an explanation for the adjustment. This information will be used in conjunction with historical water usage in reviewing the adjustment application. The AWMC (average of December, January, February, and March billed consumption) is the default option for multifamily and commercial customers that have indoor use only. All water is classified as indoor usage. Budget adjustments for AWMC will expire once a revised AWMC is established, not to exceed one year from the approval date.
- ◆ **Historic Monthly Use (HMU)** – This option bases the water budget on your account's historical monthly water use for each month. All water is classified as indoor usage. Budget adjustments for HMU will be recalculated each year and will not expire.
- ◆ **Irrigated Area Square Footage** (e.g. landscaping) – Irrigated area adjustment requests must be submitted by either the property owner or the property manager. Documentation for adjustment shall include approved construction drawings. Budget adjustments shall be based on the square footage. Budget adjustments for irrigated area do not expire.

Before submitting the application, please read the following:

- ◆ Information contained in this form is subject to audit. Should an audit be necessary, applicant agrees to provide acceptable documentation. Property may also be subject to an inspection.
- ◆ If any of the information supplied in this application by the applicant is found to be false, the fees and charges will be adjusted retroactively to the date of this application and appropriate fees and charges added to the next utility service bill for the address.

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Please submit the application and associated information at:

Castle Rock Water  
175 Kellogg Court  
Castle Rock, CO 80109

Or, you can print, sign and scan your document, then email to [mywaterbill@crgov.com](mailto:mywaterbill@crgov.com)