



## NON-RESIDENTIAL SMARTSCAPE RENOVATION REBATE

The SmartScape renovation program encourages removal of healthy, irrigated, high water-use plant materials, such as Kentucky Bluegrass, and replacement with water wise landscapes. Appropriate changes or reductions in the associated irrigation system must also be completed.

### Account Information

Applicant's Name \_\_\_\_\_  
Water Account Name \_\_\_\_\_ Water Account Number \_\_\_\_\_  
Water Billing Address: \_\_\_\_\_ Zip \_\_\_\_\_  
Phone \_\_\_\_\_ Email Address \_\_\_\_\_

Upon approval of this application, the Town of Castle Rock has the right and license to use my organization's name, image, likeness, and comments in Castle Rock materials for internal and external audiences. These materials include, but are not limited to, advertisements, brochures, news releases, magazines, newspapers, newsletters, videos, and websites.

### Project Information

Address of property to be renovated: \_\_\_\_\_  
(if different from billing address)  
Location of area to be renovated: \_\_\_\_\_ Estimated square footage of grass to be removed: \_\_\_\_\_  
(to be verified by an on-site inspection)  
Subdivision: \_\_\_\_\_ Installation contractor \_\_\_\_\_  
Registration number \_\_\_\_\_ Registration expiration \_\_\_\_\_  
How will your landscape be watered?  Drip irrigation  Existing irrigation  No irrigation

### Requirements and Other Information

Applications are processed in the order received and rebates are distributed on a first-come, first-served basis. Applications must include landscape and irrigation retrofit design. Installation must be completed by a Town of Castle Rock registered landscape professional. Funding is limited. The rebate amount is \$1 per square foot, with a minimum area of 1,500 square feet, and maximum rebate amount of \$10,000 per applicant. To be eligible, areas must contain at least 50 percent healthy, irrigated turf. A percentage of landscaped area will be deducted for dead, declining, or unhealthy turf areas.

In order to be eligible, all renovations must be completed within the current program year. Incomplete applications, applications submitted after work has begun, or without an initial site inspection, will not be approved. An initial site inspection will be scheduled by the program administrator. Site inspection to include applicant and installing contractor. Sprinklers in the renovated area must be removed or redesigned to appropriately water new landscape. Renovated area must be watered separately from turf grass. All expenses are out-of-pocket to the applicant.

Failure to comply with any requirements of this program may result in denial of rebate. Project must be complete and final inspection must be scheduled by September 30 of the program year.

SmartScape renovations will result in changes to the irrigated area used to calculate the monthly water budget for this property. A water budget adjustment form must be submitted at project completion.

**Submit application: Castle Rock Water  
SmartScape Renovation Program  
175 Kellogg Ct., Castle Rock, CO 80109**

- I hereby agree to the requirements and information as set forth in the non-residential SmartScape Renovation rebate application. Failure to comply with any requirement of this program may result in denial of rebate.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



## Non-Residential Water Budget Adjustment Application

Customer Account Number: \_\_\_\_\_ Date: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Water Service Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Please check reason(s) for adjustment request and refer to the back of this form for required documentation:

### **Multi-Family Customers Only**

- Revision of number of units    Number of units: \_\_\_\_\_    Number of bedrooms/unit: \_\_\_\_\_
- Revised number of occupants from last AWMC allocation: \_\_\_\_\_
- Other (medical needs, etc.): \_\_\_\_\_

### **Commercial Customers Only**

- Average Winter Monthly Consumption (AWMC) - Estimated Revised AWMC: \_\_\_\_\_
- Historic Monthly Use (HMU) – Base water budget on historical monthly water use
- Irrigable Area Square Footage (e.g. landscaping): \_\_\_\_\_ square foot

### **Dedicated Irrigation Customers Only**

- Irrigable Area Square Footage (e.g. landscaping): \_\_\_\_\_ square foot

Please explain the reason for adjustment request: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Please read the back of this form before checking the following:

\_\_\_\_\_ I certify that to the best of my knowledge the above information is true.

*Please note: The information provided in this application form could be subject to verification by other Town of Castle Rock departments. Approval of the water budget adjustment does not mean that the Town approves your occupancy level or land use related change. Please see the appropriate department for such associated revisions.*

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

The Town of Castle Rock will contact you regarding the outcome of the adjustment application. If you are billed during the time between your submitted application and the decision, Customer Billing will adjust your next bill accordingly. If the adjustment is approved, it becomes effective the date the Town received the application form.

<p><i>For Office Use:</i></p> <p><b>Request Type</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> <b>AWMC</b> Approved: _____</li> <li><input type="checkbox"/> <b>Irrigable Area</b> Approved: _____</li> <li><input type="checkbox"/> <b>Other</b> Approved: _____</li> </ul>	<p>Account Type: _____</p>
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**Please read the following and include the appropriate documentation as listed below:**

- ◆ **Number of Dwelling Units and Number of Bedrooms** (*multifamily accounts only*) – Approved construction drawings required. Please include the total number of dwelling units and list the number of units with 1 bedroom, 2 bedrooms, 3 bedrooms, 4 bedrooms, and 5 bedrooms or more. Include engineering fixture calculations for requested revision. Customers may receive an additional 1,000 gallons/unit/month for each unit with over 2 bedrooms not to exceed 7,000 gallons/unit/month. The adjustment application for number of bedrooms must be submitted by either the property owner or property manager. *If appropriate, please include a copy of your rental-housing license.* Budget adjustments for this type of approved request will expire once a revised AWMC is established, not to exceed one year from the approval date.
- ◆ **Medical Needs** – Please provide verification from a healthcare provider. All medical information will be kept confidential. This type of adjustment expires one year from the approval date.
- ◆ **Revised Number of Occupants** (*multifamily accounts only*) – Please include number of occupants for which current AWMC was established and number of occupants for which adjustment is requested. The adjustment application for number of occupants must be submitted by either the property owner or property manager. *If appropriate, a copy of rental agreements may be requested.* Budget adjustments for this type of approved request will expire once a revised AWMC is established, not to exceed one year from the approval date.
- ◆ **Average Winter Monthly Consumption (AWMC)** – Please include an estimated revised AWMC on the front of this form, the time period used to calculate the AWMC, and an explanation for the adjustment. This information will be used in conjunction with historical water usage in reviewing the adjustment application. The AWMC (average of December, January, February, and March billed consumption) is the default option for multifamily and commercial customers that have indoor use only. All water is classified as indoor usage. Budget adjustments for AWMC will expire once a revised AWMC is established, not to exceed one year from the approval date.
- ◆ **Historic Monthly Use (HMU)** – This option bases the water budget on your account's historical monthly water use for each month. All water is classified as indoor usage. Budget adjustments for HMU will be recalculated each year and will not expire.
- ◆ **Irrigable Area Square Footage** (e.g. landscaping) – Irrigable area adjustment requests must be submitted by either the property owner or the property manager. Documentation for adjustment shall include approved construction drawings. Budget adjustments shall be based on the square footage. Budget adjustments for irrigable area do not expire.

**Before submitting the application, please read the following:**

- ◆ Information contained in this form is subject to audit. Should an audit be necessary, applicant agrees to provide acceptable documentation. Property may also be subject to an inspection.
- ◆ If any of the information supplied in this application by the applicant is found to be false, the fees and charges will be adjusted retroactively to the date of this application and appropriate fees and charges added to the next utility service bill for the address.

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**Please submit the application and associated information at:**

**Castle Rock Water**  
175 Kellogg Court  
Castle Rock, CO 80109

**Town Hall**  
100 N. Wilcox St.  
Castle Rock, CO 80104